

Nomination Guidelines

CFPC Continuing Professional Development (CPD) Program Award

A complete nomination for the CFPC Continuing Professional Development (CPD) Program Award must include:

- The title of the nominated program
- Program Provider/Developer
- The contact person for the nominated CPD program, including:
 - Program contact email
 - Telephone number
- The CERT+ ID number of the nominated program (Please note: This information is important for program verification purposes. If you are unsure of the ID number, please contact the program provider.)
- Please describe your reasons for nominating this program, including the ways in which it fulfills the criteria listed above. Also describe the extent of your involvement with or knowledge of the CPD program you are nominating.
- Please attach program materials and a summary of participant evaluations that describe and attest to the quality of this program and its suitability for this award. These materials are optional but recommended. Contact the Program Provider/Developer if needed to provide this information. (maximum 10 documents)