## Application to Serve as a Director of the Board of

## The Foundation for Advancing Family Medicine

We are looking for enthusiastic individuals with a passion for philanthropy who are prepared to serve on the Board of the Foundation for Advancing Family Medicine of the College of Family Physicians of Canada (FAFM). Established in 1994, the FAFM is the only charitable organization in Canada dedicated to advancing the discipline of family medicine. The FAFM, with the generous support of our donors, has been able to fund a number of research grants, scholarships, and awards recognizing clinicians, teachers, researchers, residents, and medical students. We also support long term family medicine initiatives such as patient education and global health. In our 20+ year history, we have raised over $10 million. Our endeavours have significant impact on patient care in large and small communities across Canada. We have focused our efforts on developing a skills-based fundraising board. Are you ready to work with us to move our efforts to the next level?

Fiduciary duty requires board directors to stay objective, unselfish, responsible, honest, trustworthy, efficient, and to perform their duties with undivided loyalty. Board directors, as stewards of public trust, must always act for the good of the organization, rather than for the benefit of themselves or a constituency to which they may belong. They need to exercise reasonable care in all decision making, without placing the organization under unnecessary risk.

Individual board directors should have previous experience in fundraising and governance, with an interest in and commitment to family medicine and its values. They should possess at least intermediate experience and knowledge in the majority of the attributes below or a specific skill needed. The Nominating Committee, comprised of current officers of the FAFM Board, will be looking to recruit individuals who are accomplished and experienced and will complement other such individuals in establishing a board with strengths and coverage across all the attributes.

***Part A:*** *Please indicate your areas of experience and knowledge by inserting check marks in the table below.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FAFM AND CFPC** | None | Basic | Intermediate | Advanced |
| Mission, vision, and goals of the FAFM |  |  |  |  |
| Work of the CFPC and its Chapters |  |  |  |  |
| Family medicine and its values |  |  |  |  |
| Education and research |  |  |  |  |
| **FUNDRAISING** | None | Basic | Intermediate | Advanced |
| Fundraising |  |  |  |  |
| Corporate sponsorships & philanthropy |  |  |  |  |
| Major gift, campaigns |  |  |  |  |
| Marketing, communication, and public relations |  |  |  |  |
| Personal commitment to philanthropy |  |  |  |  |
| **GOVERNANCE** | None | Basic | Intermediate | Advanced |
| Experience in not-for-profit governance |  |  |  |  |
| Experience in for-profit governance |  |  |  |  |
| Strategy and policy oversight  (demonstrated ability to think critically about systemic issues and the role of the FAFM in supporting CFPC initiatives) |  |  |  |  |
| Financial oversight  (ability to understand the financial health of the organization as presented in its financial statements) |  |  |  |  |
| Legal oversight  (familiarity with contracts and other legal processes) |  |  |  |  |
| Risk management oversight  (demonstrated ability to think critically about operational and governance issues to ensure the effective management of potential opportunities and adverse effects) |  |  |  |  |

**Part B:** Your personal characteristics:

Please indicate with a check mark of *your top three characteristics* that would apply to a position on the FAFM Board of Directors:

*General (top three)*

\_\_ Collegial, team player

\_\_ Committed to Continuous Quality Improvement

\_\_ Consensus Builder

\_\_ Creative

\_\_ (someone who) Demonstrates continuous learning

\_\_ Effective Communicator

\_\_ Goal oriented

\_\_ Innovative

\_\_ Leader/Motivator

\_\_ Networker

\_\_ (someone who can) Personally reflect

\_\_ Strategist and critical thinker

\_\_ (able to move) Strategy into action

*Specific to fundraising (check all that apply)*

\_\_ Commitment to philanthropy as a Donor

\_\_ Commitment to philanthropy as a Volunteer

\_\_ Fundraiser

\_\_ Networker (using contacts to advance philanthropy)

**Part C: Please describe any previous governance experiences. (all – max words 250)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part D: Please describe your leadership style and your strengths as a leader in a team environment.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part E: Please indicate what your unique contribution would be to this Board (including networks).**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part F: Please provide examples of your experience with the health care system.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part G: Please describe your experience with volunteering:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach brief resume (4 pages maximum) and letter of interest. Submit to Sarah Delaney, Director, Awards and Development at [sarah@cfpc.ca](mailto:sarah@cfpc.ca)