

Application Guidelines

Team Williams Family Medicine Innovation Grant

A complete application for the Team Williams Family Medicine Innovation Grant must include:

- Whether the application is being submitted on behalf of a team, and if so:
 - The team name
 - The total number of team members
 - Team members' information (names and occupations)
- The project title

In a separate document, please:

- Describe in detail the proposed IT project
- Outline the specific objectives of this project
- Provide a brief description of your current practice profile
- Describe how this project will benefit your own professional development
- Describe how this project will benefit the patients in your practice and/or community or your learners and/or teachers
- Describe how this project will benefit other health care professionals or academic leaders within your community (including other family physicians)

Please upload your complete submission as a PDF and adhere to these formatting requirements:

- Font – Arial or Times New Roman
- Font size – 12 point
- Margins – Standard one-inch margins
- Page restriction – 10 pages maximum

All sections must be completed. Submissions that exceed 10 pages will be truncated.