

Application Guidelines

Scholarly Work in Family Medicine Education Grant

A complete application for the Scholarly Work in Family Medicine Education Grant must include:

- The name of the principal investigator
- The project title
- The total number of co-investigators
- The co-investigators' information (names, emails, and occupations)
- Your budget table, including descriptions and values; please provide a detailed breakdown of the total anticipated cost of your participation in this work
- Evidence of ethical approval; this is required if your study involves humans or other animals as subjects
- The project's clinical trial registry and registration number (if applicable)
- Payment details (Payments will be made in the name of the principal investigator. In some cases payments can be redirected to a registered charity. If funding is awarded, will payment be redirected to a third party? If so, please provide the name and charitable registration number.)

In separate documents uploaded as PDFs, please provide:

- A CV relevant to the proposed project for the principal investigator (maximum four pages)
- A letter of support from the principle investigator's home institution (department head, program director, hospital CEO, etc.)

In another separate document, please provide:

- A 300-word abstract containing the objectives/question and design (including methods and setting)
- A research protocol with these headings:
 - Problem being addressed/purpose
 - Applicability to the College of Family Physicians of Canada's educational initiatives
 - Potential benefits to learners, teachers, and/or educational programs
 - Methodology and timeline
 - Research instrument (if relevant)
 - Other support/funding for this project
 - Dissemination plans for results
 - Other relevant information

Please upload your complete submission as a PDF and adhere to these formatting requirements:

- Font – Arial or Times New Roman
- Font size – 12 point

- Margins – Standard one-inch margins
- Page restriction – 10 pages maximum

All sections must be completed. Submissions that exceed 10 pages will be truncated.