

# Nomination Guidelines

## CFPC/CGS Award of Distinction in Health Care of the Elderly

A complete nomination for the CFPC/CGS Award of Distinction in Health Care of the Elderly must include:

- Whether your nominee has been informed of the nomination
- Your nominee's contact information

In a separate document, please provide:

- A brief summary, biography, or resumé describing your candidate

In another separate document, please provide evidence of the nominee's care in the form of descriptive materials, testimonials, and/or other documentation. Your nomination will be evaluated based on the information provided on:

- Patient care (providing patient-centred care, demonstrating clinical skill, exemplifying CanMEDS-FM Roles—Family Medicine Expert, Communicator)
- Citizenship (collaboration, contribution to community/society)
- Teaching and education (undergraduate teaching, supervision of residents, fellowships, continuing professional development, public education)
- Scholarship (scientific discovery, innovation, translation of knowledge to practice)
- Leadership and administration (medical or nonmedical organizations)

Or, if you are a patient, please provide a compelling letter outlining why your nominee should receive this award.

Please upload your complete submission as a PDF and adhere to these formatting requirements:

- Font – Arial or Times New Roman
- Font size – 12 point
- Margins – Standard one-inch margins
- Page restriction – 10 pages maximum

Submissions that exceed 10 pages will be truncated.